



**TOWN COUNCIL
WATERTOWN, CONNECTICUT
TUESDAY, SEPTEMBER 8, 2026
SPECIAL TOWN MEETING – 6:45 P.M.
REGULAR MEETING – 7:00 P.M.**

MOTIONS

**WATERTOWN TOWN HALL
TOWN COUNCIL CHAMBERS
61 ECHO LAKE RD.
WATERTOWN, CT 06795**

1. Call Meeting to Order.
Chairman Jonathan Ramsay called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance.
Chairman Jonathan Ramsay led the pledge of allegiance.
3. Roll Call.
PRESENT: Jonathan Ramsay, Chair
Mary Ann Rosa, Vice Chair
Dan Cocchiola
Tom DeMatteis
Ken Demirs
Robert Desena
Carina Noyd
Robert Retallick
Rachael Ryan

ABSENT:

OTHERS PRESENT: Mark Raimo, Town Manager
Maria Guerrero, Finance Director
4. Proclamation –*National Senior Center Month in Watertown*

5. Public Participation.

The Town Council invites the public to speak during Public Participation. Please complete and submit a *Watertown Town Council Public Participation* form if you wish to speak at the meeting. Copies are available on the Town's website and at the meeting. Speakers are limited to three minutes each.

6. Minutes.

a. August 17, 2026 – Regular Meeting.

Motion: Mary Ann Rosa seconded by Robert Desena: I move to approve the Regular Meeting minutes dated August 17, 2026 as presented.

Aye: 8 Ramsay, Rosa, Cocchiola, DeMatteis, Demirs, Desena, Retallick, Ryan

Nay: 0

Abstain: 1 Noyd

Motion passed

7. Chairman's Report.

a. Correspondence.

1. Letter from Krista Palomba re Town Attorney Appointment, dated August 17, 2026.
2. Email from Brenda Tate: Formal Objection and Request for Review of August 17 Appointment Under Charter Section 206., dated August 25, 2026
3. Resignation letter from Enrico Sarandrea as a regular member of the Zoning Board of Appeals, dated August 27, 2026.

8. Staff Reports.

- a. Town Manager.
- b. Finance Director

9. Subcommittees.

10. New Business.

a. Consider appointments to boards and commissions.

Motion: Mary Ann Rosa seconded Robert Retallick: I move to appoint Enrico Sarandrea 21 Emile Ave, Oakville, as a regular member of the Zoning Board of Appeals to fill the remaining term of Phillipe Roger who has resigned; term to expire January 2028.

Motion passed unanimously

Motion: Mary Ann Rosa seconded Robert Retallick: I move to appoint Gary Swingle, 2579 Litchfield Rd., Watertown as a regular member of the Zoning Board of Appeals to fill the remaining term of Enrico Sarandrea who has resigned; term to expire, January 2030.

Motion passed unanimously

Motion: Mary Ann Rosa seconded Robert Retallick: I move to nominate Christopher Latka, 263 North Street, Watertown as an alternate member of the Board of Tax Assessment Appeals for a term ending January 31, 2028 to fill a vacancy.

Motion passed unanimously

- b. Consider authorizing the Town Manager and Finance Director in consultation with the Town's Municipal Advisor and Bond Counsel to apply the remaining available BAN proceeds toward repayment of the outstanding \$34,000,000 bond anticipation notes and permanently finance the remaining balance, presently estimated at approximately \$30,600,000, utilizing the level principal hybrid financing structure as recommended by the Water and Sewer Authority.

Motion: Mary Ann Rosa seconded Ken Demirs: I move to authorize the Town Manager and Finance Director in consultation with the Town's Municipal Advisor and Bond Counsel to apply the remaining available BAN proceeds toward repayment of the outstanding \$34,000,000 bond anticipation notes and permanently finance the remaining balance, presently estimated at approximately \$30,600,000, utilizing the level principal hybrid financing structure as recommended by the Water and Sewer Authority.

Motion passed unanimously

- c. Consider the resolution authorizing the Town Manager to permanently finance the outstanding \$6,000,000 Bond Anticipation Notes and to finance the remaining \$4,000,000 of the voter approved road improvement authorization under Bonding Ordinance 08.12.25.312.

Motion: Mary Ann Rosa seconded Robert Retallick: I move to approve the resolution authorizing the Town Manager to permanently finance the outstanding \$6,000,000 Bond Anticipation Notes and to finance the remaining \$4,000,000 of the voter approved road improvement authorization under Bonding Ordinance 08.12.25.312.

Motion passed unanimously

- d. Consider a resolution authorizing a bid waiver for roadway improvements for portions of Deerfield Lane, Hillcrest Avenue, Edgewood Avenue and Williams Avenue for a total estimated project cost not to exceed \$125,000; services to be provided by C and S Masonry and Paving.

Motion: Mary Ann Rosa seconded Ken Demirs: I move to approve the resolution authorizing a bid waiver for roadway improvements for portions of Deerfield Lane, Hillcrest Avenue, Edgewood Avenue and Williams Avenue for a total estimated project cost not to exceed \$125,000; services to be provided by C and S Masonry and Paving.

Motion passed unanimously

- e. Consider setting a Special Town Meeting to approve an appropriation in the amount of \$142,921 from the General Fund for the purchase of a Senior Transportation Mini-bus. The purchase will be offset by a 2024 CTDOT Section 5310 Transportation Grant, with the Town responsible for twenty percent, or \$30,330, and the grant covering eighty percent, or \$112,888. Funds will be deposited into the 2024 CTDOT Section 5310 Grant account.

Motion: Mary Ann Rosa seconded Robert Desena: I move to set a Special Town Meeting to be held on September 21, 2026 at 6:45 p.m. in the Town Council Caucus Room, to consider approval of an appropriation in the amount of \$142,921 from the General Fund for the purchase of a Senior Transportation Mini-bus. The purchase will be offset by a 2024 CTDOT Section 5310 Transportation Grant, with the Town responsible for twenty percent, or \$30,330, and the grant covering eighty percent, or \$112,888. Funds will be deposited into the 2024 CTDOT Section 5310 Grant account.

Motion passed unanimously

- f. Consider an appropriation from the General Fund for Fiscal Year 2025/2026 in the amount of \$3,218.16 to be placed into the Police Overtime line item 010.50130.020.0000.9010. Funds received as a reimbursement for participation in Homeland Security activities.

Motion: Mary Ann Rosa seconded Robert Desena: I move to authorize an appropriation from the General Fund for Fiscal Year 2025/2026 in the amount of \$3,218.16 to be placed into the Police Overtime line item 010.50130.020.0000.9010. Funds received as a reimbursement for participation in Homeland Security activities.

Motion passed unanimously

- g. Consider an appropriation from the General Fund for Fiscal Year 2026/2027 in the amount of \$17,500 to be placed into the Police Law Enforcement Equipment line item 010.50572.020.0000.9010. Funds received as a donation from The Taft School.

Motion: Mary Ann Rosa seconded Robert Desena: I move to authorize an appropriation from the General Fund for Fiscal Year 2026/2027 in the amount of \$17,500 to be placed into the Police Law Enforcement Equipment line item 010.50572.020.0000.9010. Funds received as a donation from The Taft School.

Motion passed unanimously

- h. Consider mid-year funding for the Assessment Technician position within the Assessor's Department.

Motion: Mary Ann Rosa seconded Robert Retallick: I move to approve an appropriation from the General Fund in the amount of up to \$42,000 to the Assessment Technician Line Item 010.50110.007.2110.9010 to restore the position for the remainder of Fiscal Year 2026-2027, to be evaluated during the development of the Fiscal Year 2027-2028 budget.

Motion passed unanimously

- i. Consider approval of updated job descriptions for Bookkeeper I and Bookkeeper II.

Motion: Mary Ann Rosa seconded Robert Retallick: I move to approve the updated job descriptions for Bookkeeper I and Bookkeeper II in the White Collar Union.

Motion passed unanimously

- j. Consider the reclassification of Bookkeeper I to Bookkeeper II in the Park and Recreation Department.

Motion: Mary Ann Rosa seconded Robert Retallick: I move to approve the reclassification of Bookkeeper I to Bookkeeper II in the Park and Recreation Department.

Motion passed unanimously

- k. Consider authorizing a resolution for the approval of utilizing various bids formally bid by various cooperative agencies, including the State of Connecticut Department of Administrative Services for the purchase of various equipment, materials and supplies.

Motion: Mary Ann Rosa seconded Robert Retallick: I move to approve the resolution authorizing the utilization of bids formally bid by various cooperative agencies, including the State of Connecticut Department of Administrative Services for the purchase of equipment, materials and supplies.

Motion passed unanimously

- l. Consider a resolution authorizing the transfer of funds between line items for Fiscal Year 2025-2026.

Motion: Mary Ann Rosa seconded Ken Demirs: I move to approve the resolution authorizing the transfer of funds between line items for Fiscal Year 2025-2026.

Motion passed unanimously

- m. Consider a resolution authorizing an appropriation from the General Fund for tax refunds.

Motion: Mary Ann Rosa seconded Robert Retallick: I move to approve the resolution authorizing an appropriation from the General Fund for tax refunds.

Motion passed unanimously

- n. Consider a resolution authorizing the payment of tax refunds.

Motion: Mary Ann Rosa seconded Robert Retallick: I move to approve the resolution authorizing the payment of tax refunds.

Motion passed unanimously

11. Old Business.

- a. Consider the sale of a parcel of land located on Litchfield Rd., (Map 053-Block 33A-Lot 009) according to the Guidelines for Sale of Real Property (without building) (Tabled 08.17.2026)

Motion: Mary Ann Rosa seconded Robert Retallick: I move the consideration of the sale the parcel of land on Litchfield Road, (Map 053-Block 33A-Lot 009) according to the Guidelines for Sale of Real Property.

Aye: 0

Nay: 8 Ramsay, Rosa, Cocchiola, DeMatteis, Demirs, Desena, Noyd, Retallick

Abstain: 1 Ryan

Motion Rejected

12. Adjournment.

Motion: Mary Ann Rosa seconded Robert Retallick: to adjourn the Regular Meeting at 7:46 p.m.

Motion passed unanimously